

Nicholas J. DiNunzio

ndinunzi@gmail.com, (856) 542-8802

<https://www.dinunziomedia.com/>

Work Experience

Account Executive

First Ascent Design

March 2023 - Present

- Directly manages 2-3 large scale projects, and 8-10 small to mid scale projects
- Monitor tasks to ensure they are being completed on time and within budget
- Handles communication and manages relationships between First Ascent and it's clients

Set Production Assistant

May 2022

NEVER SEEN AGAIN (Season 2) • Paramount Plus • Efran Films

- Drove production van between locations & set up equipment on and around sets
- Transported gear from NYC to Washington DC location and back

Set Production Assistant

February 2022 – May 2022

REASONABLE DOUBT (Season 5) • MAX/Discovery Plus • Painless Productions

- Transported equipment between different locations
- Set up and broke down lighting c-stands, crafty stations, sandbags, etc.
- Handled food/errand runs for crew and drove talent to and from hotels/airports

Set Production Assistant

PCOM OSTEOPATHIC MEDICINE OVERVIEW • Newpace Productions

February 2022

- Set up/broke down different equipment between locations
- Handled crew runs consisting of emergency rentals, lunch orders, and miscellaneous set items

Digital Marketing Intern

The Tour Guy Rome

Jan. 2019 - June 2019

- Captured still images and b-roll throughout various Rome/Vatican tours to be used for marketing materials
- Edited short form content videos for social media platforms

Relevant Skills

- Adobe Premiere Pro/After Effects
- Notion/Asana
- DSLR Cameras
- Google Office Suite
- Airtable
- Extensive knowledge of Film History

Education

The University of Iowa, Iowa City, IA

Graduated: May 2020

BA, Cinema

Major GPA: 3.40 | Overall GPA: 3.17